

Oakland International Academy  
Board of Directors  
Regular Board Meeting  
Minutes

Date: December 14, 2021  
Time: 6:00 pm  
Location: Zoom Meeting  
<https://us02web.zoom.us/j/83347086388?pwd=amt0c2R0bW11V01wYlprUnpDOU5idz09>  
Oakland International Academy – Middle School  
8228 Conant Street  
Detroit MI 48211

Call to Order

The meeting was called to order at 6:00 p.m. by Dr. Elbohy.

Roll Call

A roll call of members virtually in attendance and participating was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President (remote from Bloomfield, Oakland County, MI)  
Present – Dr. Alaa Elmoursi, Vice President (remote from Troy, Oakland County, MI)  
Present – Mr. Rashed Rabaa, Treasurer (remote from West Bloomfield, Oakland County, MI)  
Present – Mr. Bassem Moez, Secretary (Remote from Farmington Hills, Oakland County, MI)  
Absent (Excused) – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in remote attendance were the following individuals:

Mr. Ahmed Saber – EMAN  
Dr. Azra Ali – EMAN  
Dr. Lorilyn Coggins – EMAN  
Ms. Mahasti Shahidi – Oakland International Academy  
Mr. Kevin Wade – Oakland International Academy  
Dr. Mohamed Elnatour – Oakland International Academy  
Mr. Conrad Koch – Oakland International Academy  
Mr. Ken Tesauro – Saginaw Valley State University

It was noted that as a result of this meeting being held virtually, all votes would require a roll call vote.

Approval of Agenda

It was moved by Dr. Elmoursi and seconded by Mr. Rabaa to approve the agenda as presented on Board Docs. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Elmoursi, Rabaa and Moez). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Dr. Elmoursi to approve the minutes of the Regular Meeting held on November 16, 2021, as written. The motion was seconded by Mr. Moez. The vote was

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unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Elmoursi, Rabaa, and Moez). Minutes of the November Regular Meeting Approved.

Public Comment

No public comment was received.

Correspondence

A copy of the SVSU Annual Authorizer Report was received and entered into the record. Dr. Coggins noted the “Exemplary” designations.

A copy of the Award Notice for the Fresh Fruits & Vegetables Program was received and entered into the record.

A copy of the letter from SVSU regarding the annual Hylant Group review of the academy’s insurance policies was received and entered into the record. Dr. Coggins noted that the insurance policies had been submitted into the Epicenter system.

Management Company Report

Mr. Saber welcomed the Board to the last meeting of the calendar year and extended happy holiday wishes to all in attendance. He noted a wish for a Happy New Year and a farewell to 2021. Mr. Saber reported on the recent US News and World rankings of elementary and middle schools noting that both OIA Elementary and Middle Schools were included in the Top Ten in Detroit rankings. He added that this is quite an accomplishment considering the population that the schools serve that include ESL, Immigrant and Poverty students. He thanked the Board for their ongoing support of the educational programs that are making a difference in our students lives. The rankings are a badge of honor that we can be extremely proud of. Mr. Saber then asked Ms. Shahidi to highlight the Management Company Report. She reported on academics, assessment, enrollment and staffing. Dr. Ali discussed the school report cards issued by the Michigan Department of Education, noting both the negatives and the positives within the reports. Dr. Elnatour reported on the recent Safety Presentation conducted by members of the FBI and held at the middle school. He also reported on the canned food drive conducted by the students. Mr. Wade discussed the recent parent engagement meetings that had been held. Dr. Coggins highlighted the Epicenter compliance statistics and grants.

Dr. Elmoursi thanked the EMAN team for their authentic reporting that celebrated the schools’ accomplishments but also addressed the areas of weakness that need improvement. He suggested that a letter from the Board be sent to all staff acknowledging the concerted effort that led to the US News and World Report rankings.

The Board had considerable discussion about steps that could be taken to increase parent participation at the high school. There was also discussion about the program of remote learning.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages. Dr. Coggins

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also reported on the recent submission of the 2021/2022 Consolidated Application and submission of both the ESSER II and ESSR III applications.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Mr. Rabaa and seconded by Dr. Elmoursi to approve the monthly financial reports. A roll call vote was taken. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Elmoursi, Rabaa, and Moez). Motion passed – Financial Reports and Disbursements approved.

The MIOSHA Special Board Policy Release was received by the Board and entered into the record for a first reading.

Other Business

No other business was brought before the Board.

Authorizer Corner

Mr. Tesauro congratulated the Board on the US News and World Report ranking.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting of the Board of Directors will be held on Tuesday, January 18, 2022. Dr. Elmoursi noted that he would be unavailable due to traveling.

Dr. Elbohy thanked EMAN, the school administration and staff for all their efforts.

It was moved by Dr. Elmoursi and seconded by Mr. Rabaa that the meeting be adjourned at 7:15 p.m. The vote was unanimous in favor of the motion. Motion Passed (4/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on January 18, 2022, at which a quorum was present.

By:   
Its: Secretary